



Who We Are?

California Professional Academy® is a school for young professionals who are looking to sharpen their skills in the accounting industry. The idea is to build upon the foundation obtained through standardized education and help students round out their skills. California Professional Academy's curriculum is focused on technical training as well as the non-technical aspects needed to first get a job, then navigate yourself efficiently and professionally in a CPA Firm.

Do I Need CalPro?

Training on site in an accounting firm.

Centrally located in Cerritos Ca.

Firm Partners, master program professors and trained staff on hand!

CPA is providing services to young professionals to ensure **success**.

Technical Training

Some of the technical training you will receive.

- Excel – Intermediate Excel formulas, links, and other functions.
- QuickBooks – input deposits, checks, general financial statement
- Accounting procedures
- Audit procedures
- Compilation procedures
- Payroll tax returns
- 1099's
- CCH tax research training and video training
- Compliance training
- Tax examination training

Non-Technical

Some of the non-technical training you will receive.

- Preparation for meeting the firms, firm tours, inter?? views and networking opportunities
- Appropriate interview conduct and behavior
- Proper follow up protocols
- The best networking practices
- Office conduct and behavior standards
- Email, phone and other interoffice communication etiquette
- Appearances
- Company function and networking conduct.
- Relationship management
- Time management
- Finding balance in life while starting off in your career ? and beyond.
- Compliance training
- Tax examination training